



18<sup>th</sup> January 2010

Dear Sir,

Sub: Invitation to participate in the Business Delegation to  
**Asia Pacific Leather Fair 2010, Hong Kong - Reg.**

.....

We take pleasure in inviting you to participate in the business delegation to the Asia Pacific Leather Fair – 2010 to be held in Hong Kong from 27<sup>th</sup> March 2010 to 1<sup>st</sup> April 2010.

As you may be aware, TANSTIA-FNF Service Centre is a collaborative venture between Tamil Nadu Small and Tiny Industries Association, Chennai and Friedrich Naumann Stiftung Fur die Freiheit, Germany set up in 1992 to provide supporting services for small scale industries in the areas of Training, Consultancy, Information and Handholding.

In line with our prime objective of promoting exports, TFSC has organised several trade delegations in the past for SMEs to facilitate international trade, technology transfer, market linkages, etc. With the support of Ministry of MSME, Government of India, TFSC has organized a Trade Fair participation for SMEs in Asia Pacific Food Expo (APFE) 2005 at Singapore and also a Business Delegation to Canton Fair 2009 at China.

APLF Fashion Access 2010 is an international exhibition for high quality affordable bags and footwear, plus small leather goods, lifestyle accessories, garments and more. Twice a year, it is being attended by fashion suppliers and buyers around the globe. The exhibition in March showcases collections for the upcoming autumn-winter season, while the October event focuses on spring-summer offerings. Held in business-focused and trend savvy Hong Kong, the exhibitors and buyers gain instant access to one of the largest sourcing hubs in the world. Hong Kong's magnificent harbour has been the key to its development as a trading port and an entry point for China, progressing through an industrial era to become a leading financial and services centre in Asia.

TFSC is facilitating this delegation as this event would be useful to know the latest design, trends, technologies, know how etc. in the leather sector and would be useful to Leather industries. The delegation fee is offered at a subsidised cost because of the support of the Ministry of MSME, Government of India.



We are sure that you would avail this golden opportunity and make best use of the same. The last date for confirmation of your participation along with the payment and necessary documents is 15<sup>th</sup> February 2010. The cost details for the delegation, Registration form and terms and conditions are enclosed herewith for your kind information.

Looking forward to hear from your end.

With warm regards,

Prasad Madhavan  
Director

Encl: As above.

## ANNEXURE 1

Event : Business Delegation to APLF Fashion Access 2010, Hong Kong

Dates: 27th March to 1st April 2010

Fee: Cost per delegate:

Rs.40,000/- (Rupees Forty thousand only) for TFSC / TANSTIA members

Rs.45,000/- (Rupees Forty Five Thousand only) for others

The fee is inclusive of

- Return Economy class airfare to Hongkong Ex-Chennai
- Airport & Fuel Taxes as on today
- 4 nights stay in 3\* Hotel with breakfast on Twin Room / Single room Basis
- Airport to Hotel to Airport transfers
- Venue transfers as per the itinerary.
- Daily Indian Dinners in an Indian Restaurant
- Half day city tour of Hongkong
- Overseas Mediclaim policy, Courier & Communication

This package price does not include

- Passport
- Airport transfer to Chennai airport.
- Daily lunches
- Cost of foreign exchange granted by RBI under BTQ/LERMS scheme
- Beverages, Laundry, Telephone Charges, Porterage, excess baggage & expenses of personal nature
- Any increase in airfare charged by the airlines on your ticket
- Portage of hotels, apartments, airports and sea ports, tips to the driver and other service providers, laundry, wines, mineral water, telephone charges and all items of personal nature
- ECNR clearance charges
- All extras

The amount is payable by Cash or by DD favouring TANSTIA-FNF Service Centre and should reach us on or before 15<sup>th</sup> February 2010.

### **Documents to be submitted:**

- a) MSME Certificate
- b) 3 passport size photographs
- c) Photocopy of passport
- d) Company Brochure/catalog
- e) Filled up Registration form

**Tentative Itinerary:**

<b>MARCH 2010</b>	<b>Package 01 4 Nights And 5 Days</b>
27 <sup>th</sup> Mar - Sat	Depart Chennai at 2300 hrs
28 <sup>th</sup> Mar - Sun	Arrive Hongkong at 1200 hrs , <b>Afternoon</b> - City Tour of Hong Kong
29 <sup>th</sup> Mar – Mon	<b>Visit to APLF Fashion Access 2010</b>
30 <sup>th</sup> Mar – Tue	<b>Visit to APLF Fashion Access 2010</b>
31 <sup>st</sup> Mar -Wed	<b>Visit to APLF Fashion Access 2010</b>
1 <sup>st</sup> April - Thu	<b>Depart Hongkong at 1600 hrs, Arrive Chennai at 2210 hrs</b>



I agree to participate in the business delegation and our DD No.....for Rs. 40,000/- /Rs.45,000/- favouring TANSTIA-FNF Service Centre is enclosed herewith.

We understand that in case, we cancel our participation before 25<sup>th</sup> February 2010 an amount of Rs.15,000/- will be deducted from the participation amount as cancellation charges. For cancellations thereafter no money will be refunded.

I understand that the TANSTIA-FNF Service Centre reserves the right to change or cancel the delegation programme without assigning any reason.

I will not hold the TANSTIA-FNF Service Centre, its affiliates or its executives responsible or liable for any acts of commission or omission committed in the course of organizing the delegation programme & activity in Hong Kong.

I will not hold the TANSTIA-FNF Service Centre, its affiliates or its executives responsible or liable in case of any injury, loss of property, accident arising in the course of the delegation tour in Hong Kong.

In case there is an escalation in air/train fare, we agree to pay the additional amount.

Signature of the delegate

Date

Company stamp

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Please return this form to:

Ms.R.Vijayalakshmi  
Assistant Director, TANSTIA-FNF Service Centre,  
Industrial Estate, Guindy, Chennai 32.  
India, Tel: 044-43534040

**Encl.: a) MSME Certificate b) 3 passport size photographs c) a photocopy of my passport d) a company Brochure/catalog e) Filled up Registration Form**